



**CITY OF SANTA BARBARA
PARKS AND RECREATION DEPARTMENT**

PARKS AND RECREATION COMMISSION MINUTES

REGULAR MEETING

**Wednesday, November 15, 2023
Council Chamber, 735 Anacapa Street**

CALL TO ORDER

Chair Evelyn Feck called the meeting to order at 4:00 p.m.

ROLL CALL

Commissioners and Staff Present

Chair Evelyn Feck
Vice Chair Kathy McGill
Commissioner Sebastian Aldana
Commissioner Jeffrey Chang
Commissioner Nicole Clark
Commissioner Jacob Lesner-Buxton
Commissioner Robin Unander-LaBerge
Parks and Recreation Director Jill Zachary
Urban Forest Superintendent Nathan Slack
Project Planner Sean Stewart
City Finance Director Keith DeMartini
Senior Assistant to City Administrator's Office Brandon Beaudette
Administrative Assistant Courtney Carlson

Commissioners Absent

None

GENERAL BUSINESS

- A. Changes to the Agenda – None
- B. Written Public Comment – None
- C. Public Comment – None
- D. Youth Council Report – None
- E. Commissioner Committee Assignment Reports

Commissioner Clark attended and reported on the Street Tree Advisory Committee meeting. Vice Chair McGill attended and reported on the De La Guerra Plaza Revitalization Committee, Arts and Culture Subcommittee meeting, and the PARC Foundation meeting. Commissioner Lesner-Buxton attended and commented on the

Agenda Item: 3

Parks and Recreation Department Breakfast and Awards. Chair Feck attended and reported on the Youth Council Special Meeting.

F. Commission and Staff Communications – None

CEREMONIAL ITEMS

CONSENT ITEMS

1. Subject: Summary of Council Actions – For Information (Attachment)

The Commissioners received the report, and their questions were answered.

2. Subject: Minutes – For Action (Attachment)

Recommendation: That the Commission:

A. Waive the reading and approve the minutes of the Regular Meeting of October 25, 2023

Motion:

Commissioner McGill / Chang to approve the minutes of the Regular Meeting of October 25, 2023.

Vote:

Unanimous vote (7/0)

STREET TREE ADVISORY COMMITTEE ITEMS

Any action of the Parks and Recreation Commission made pursuant to Municipal Code Chapter 15.20, Tree Planting and Maintenance or 15.24, Preservation of Trees, may be appealed to the City Council within ten days, pursuant to provisions of Section 1.30.050 of the Municipal Code.

3. Subject: Street Tree Advisory Committee Recommendations – For Action (Attachments)

Documents:

- Staff Report dated November 15, 2023
- Staff PowerPoint presented by Staff

Speakers:

- Urban Forest Superintendent Nathan Slack
- Library Director Jessica Cadiante (Item 3.A.1.)
- Edward Tazer-Meyers (Item 3.C.1.)
- Holly Harris (Item 3.C.1.)
- Jillian Allstadt (Item 3.C.1.)
- Kate Svensson (Item 3.C.1.)

Recommendation: That the Commission:

A. Approve the following street tree removal request:

1. 40 E. Anapamu Street – (8) *Pyrus calleryana*, Ornamental Pear – Kalie Grubb

The Commission received the report, their questions were answered, and the following action was taken:

Motion:

Commissioner McGill / Chang to concur with the Street Tree Advisory Committee recommendation and approve the removal of the (8) Ornamental Pear trees at 40 E. Anapamu Street as proposed.

Vote:

Majority vote (5/2) (Nay: Unander-LaBerge and Clark)

B. Approve the following setback tree removal request:

1. 1215 N. Salsipuedes Street – *Phoenix dactylifera*, Date Palm – Action Tree

The Commission received the report, and the following action was taken:

Motion:

Commissioner Clark / Aldana to concur with the Street Tree Advisory Committee recommendation and approve removal of the Date Palm tree at 1215 N. Salsipuedes Street based on the findings that it would be in good forest management.

Vote:

Unanimous vote (7/0)

C. Conditionally approve the following setback tree removal request:

1. 3204 Calle Pinon – *Phoenix canariensis*, Canary Island Date Palm – Jillian Gould

The Commission received the report, they listened to testimony, their questions were answered, and the following action was taken:

Motion:

Commissioner McGill / Clark to concur with the Street Tree Advisory Committee recommendation and approve the removal of the Canary Island Date Palm on 3204 Calle Pinon on the condition that a tree is planted that can achieve 30 feet in height at maturity. Additionally, the tree must not be removed until project construction begins. On the basis that pursuant to SBMC 15.24.090 B, a reasonable and practical

development of the property on which the tree is located requires removal of the tree.

Vote:

Majority vote (4/2/1) (Nay: Unander-LaBerge, Aldana) (Abstain: Chang)

ADMINISTRATIVE AND STAFF REPORTS

4. Subject: Director's Report – For Information (Attachment)

Documents:

-Staff Report dated November 15, 2023

Speakers:

-Parks and Recreation Director Jill Zachary

Recommendation: That the Commission receive a presentation on the status of the various Parks and Recreation Department initiatives and activities.

Parks and Recreation Director Jill Zachary reported on the Adapted Halloween Dance, Alice Keck Park Memorial Garden Volunteer Day, and the upcoming City Office Holiday Closures.

The Commissioners received the report.

5. Subject: CDBG Projects – For Action (Attachment)

Documents:

-Staff Report dated November 15, 2023

-Staff PowerPoint presented by Staff

Speakers:

- Project Planner Sean Stewart

Recommendation: That the Commission:

A. Receive a presentation on the Parks and Recreation Department's Community Development Block Grant-supported projects; and

B. Support staff recommended projects for the Fiscal Year 2024-2025 Community Development Block Grant Application Cycle.

The Commissioners received the report, their questions were answered, and the following action was taken:

Motion:

Commissioner McGill / Aldana to support staff recommended projects for the Fiscal Year 2024-2025 Community Development Block Grant Application Cycle.

Vote:

Unanimous vote (7/0)

6. City Budget Presentation and Community Priorities – For Information

Documents:

-PowerPoint presented by City Staff

Speakers:

-Senior Assistant to City Administrator's Office Brandon Beaudette
-City Finance Director Keith DeMartini

Recommendation: That the Commission receive a presentation from the Finance Department and the City Administrator's office on the City Budget and Community Priorities.

The Commissioners received the report, and their questions were answered.

OLD BUSINESS – None

NEW BUSINESS – None

ADJOURNMENT

At 5:56 pm, with no further business to be addressed by the Commission, the meeting was adjourned.

Respectfully submitted,

Jill Zachary,
Parks and Recreation Director